

# APPENDIX L

## WAVERLEY BOROUGH COUNCIL

### ENVIRONMENT AND LEISURE OVERVIEW AND SCRUTINY COMMITTEE

16 JUNE 2009

EXECUTIVE - 7 JULY 2009

---

#### Title:

#### **ANNUAL PROGRESS REPORT OF TRAVEL ACTION PLAN, ENERGY USE PLAN AND CARBON REDUCTION MANAGEMENT ACTION PLAN**

[Portfolio Holder for Environment: Cllr John Sandy]  
Wards Affected: All]

---

#### Summary and purpose:

In July 2008 a progress report was submitted to Executive recommending the adoption of a Corporate Energy Use Plan and a Corporate Travel Plan. In the past year officers have been working on a number of actions that will help Waverley reduce energy, mileage and money. The Carbon Reduction Management action plan is also due for an annual review and is included in this report.

The purpose of this report is to communicate to ELOS the annual progress update of the:

- Transport Action Plan
- Energy Use Plan
- Carbon Reduction Management action plan

The Environment and Leisure Overview and Scrutiny Committee considered this report at its meeting on 16 June 2009 and supported the recommendations as noted in the report.

---

#### How this report relates to the Council's Corporate Priorities:

This report is very much related to Waverley's Corporate Priorities under environment and value for money. We are committed to reducing our CO2 emissions as a result of our operations, on an annual basis and the action plans below will help achieve this target. At the same time through some "invest to save" actions we will be able to cut the cost of our energy consumption.

#### Equality and Diversity Implications:

This report has no equality and diversity implications

#### Resource/Value for Money implications:

Staff time and commitment will be continually required to deliver the action plans. The Sustainability Co-ordinator and the, soon to be appointed, Sustainability Assistant will continue managing the delivery and monitoring of the various action within the action plans.

## **Legal Implications:**

No legal implications have been identified.

---

## **Introduction**

1. The purpose of this report is to update this committee with the progress on a number of action plans. All action plans were subject to annual review and communication to CMT and Environment and Leisure Overview and Scrutiny committee. The purpose of the creation of the action plans was to achieve energy/fuel reductions and money savings. In the current economic climate, the serious consideration of these action plans is more important than ever.

## **Existing action plans**

### Corporate Energy Use Plan

2. This action plan was produced in June 08 in order to bring together the various energy saving projects that were planned to achieve reductions on energy consumption and cost. Annexe 1 outlines the progress of each action and the responsible officer for the delivery of each action.

### Corporate Transport Plan

3. The transport action plan was firstly presented in June 08. It brings together a list of activities to be investigated and achieved in order to deliver different travel options for staff. The purpose is to achieve reductions in business mileage as well as number of trips to and from work by car. By having a transport plan in place we are aiming to achieve reductions in CO2 and air pollution, decongestion of Waverley's staff car park at the Burys and money savings from mileage paid. The first annual progress report is attached to this report as Annexe 2. This action Plan will continue to be reviewed annually.

### Carbon Reduction Management Action Plan (CRMAP)

4. Waverley participated in a Carbon Reduction Management Programme with the Energy Saving Trust in 2007. The first progress report was communicated in June 08. Annexe 3 outlines the second progress report. The majority of actions have been achieved and most of the rest are in progress. It is recommended that this plan is discontinued after the final progress report in January 2010. The Surrey Climate Change strategy will be in place before the end of 2009 and will therefore replace this document.

## **Local Authority Carbon Management programme**

5. Waverley has been accepted to take part in the Carbon Trust's Local Authority Carbon Management (LACM) programme for the next 10 months. This programme has been successfully running for 6 years and has helped LA's deliver carbon reductions as well as financial savings from various projects. This programme mainly aims to help us "get our house in order" and so is mainly focused on our operations, the buildings we own and manage as well as transportation of our staff and contractors. National Indicator 185 also

aims to focus on CO2 reductions from the above-mentioned areas therefore the two will run hand in hand to deliver the same aim without duplicating work.

6. The outcome of the LACM programme will be a six-year plan with specific and quantifiable projects that will deliver the reduction targets in terms of carbon. Inevitably this will deliver significant cost savings as well, based on "spent to save" initiatives. More details of this programme will be submitted to the Executive in more detail in the next two months. This programme is scheduled for completion in March 2010.

### **Conclusion**

7. The next progress reports will be produced as mentioned below, but will all be completed by June 2010.
8. The Sustainability co-ordinator has been co-ordinating the delivery of the action plans but the responsibility for each project is assigned to individual officers from the various departments. Overall commitment is essential in order to make progress in this area.

### **Recommendation**

It is recommended that:

1. the energy use plan continues to be in use and eventually be incorporated into the LACM action plan by March 2010;
2. the transport plan continues to be used until the majority of actions are investigated or completed and will continue to be reviewed annually; and
3. The final progress report on the CRMAP be communicated in January 2010 with a view to discontinue the use of this action plan, once the majority of actions are completed or underway.

---

### **Background Papers (SDCS)**

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

---

### **CONTACT OFFICER:**

**Name:** Fotini Kallipoliti

**Telephone:** 01483 523448

**E-mail:** fotini.kallipoliti@waverley.gov.uk

G:\bureau\comms\executive\2009-10\035 Elos - Travel, Carbon and energy action plans.doc